

# Dexter Downtown Development Authority

April 10, 2008 < > 7:30 PM

**Dexter Senior Center**

7720 Ann Arbor St.

Dexter, MI 48130

## **MINUTES**

1. Call to Order: by Vice Chairman Gary Vander Haagen at 7:35 pm
2. Welcome Rich Bellas – New DDA Board Member
3. Roll Call

Bellas, Rich	Brouwer, Steve-entered at 7:56 pm	
Gochanour, Gary-ab	Jones, Carol	Keough, Shawn
Lundy, Dick	Model, Fred	O'Haver, Dan-ab
Schmid, Fred-ab	Vander Haagen, Gary	
4. Approval of Minutes from March 13, 2008: Shawn moved to approve the minutes, Fred M seconded. Motion passed.
5. Approval of Agenda: Fred M motioned to approve the agenda, Shawn seconded. Motion passed.
6. Arranged Audience Participation: None
7. Non-Arranged Citizen Participation: None
8. Treasurer's Report:
  - a) Approval of Treasurer's Report...no report presented
  - b) Invoices...Inv 11351, 3/1/08 from BRI for \$15,782.19; Inv 11352, 3/1/08 from BRI for \$10,523.00; Inv B212. 5/1/08 from Bank of New York-Mellon for \$32,485.00; Inv 801183900, 5/1/08 from US Bank for \$59,333.76; and Inv 22627, 3/10/08 from Urban Foresters for \$3400.00...Shawn motioned to approve the payment of the invoices totaling \$121,523.95. Dick seconded and motion passed. Dick also suggested that the budget needs to match the proposed plan such as for sales agreements and land purchased. A separate line item will be needed.
9. Correspondence / Communications: None
10. Action Items:
  - a) Land Acquisition Cost Reimbursement to Village-\$50,000..Dick moved to amend the budget and approve \$50,000 for DDA's share of the land acquired from the gas station adjacent to Jeffords Street. Seconded by Fred M. Motion passed.

- b) Resolution to support Dexter School's May Bond Issue- \$47,890,000. Dick gave an over view of the School Bond issue. Shawn motioned to support the May 6 Bond Issue and Rich seconded. Motion passed.

11. Discussion Items:

- a) Baker Road Streetscape...John I reported that the surveying has been completed and bidding will begin in May. This is mainly a lighting project with all work between curb and sidewalk. All lights will be ordered at the same time for all projects. Question was raised on purchasing LED lights for projects.
- b) Proposed Village Office Sites...Gary V handed out a framework plan of possible sites within the downtown area of 5000 sq. ft. Gary V moved that the DDA support the concept of keeping the Village Offices downtown in the Central Core district. Fred M seconded and motion passed.
- c) New Night for DDA Meetings...after much discussion it was recommended that possible looking for an alternative site such as the Board Room at Copeland be employed rather than changing the night.

12. Updates:

- a) Jeffords Bids (Due 4-15)...It was decided to hold a special meeting of the DDA at 7 pm on April 24 to discuss and award the bid.
- b) Bonding Update...The private bond will be sold in May and the construction bond in July .
- c) Purchase Agreements/Closings...was signed on March 25 with Tupper and Phase 2 is underway. The property is scheduled to be surveyed next week. The closing was completed on the Willis property.
- d) Mill Pond Park Committee...is looking at parkland from Warrior Creek Park to Shield Road and review proposals. They have selected an architect and will be presenting to Council.
- e) Farmers Market Advisory Committee...Carol reported on the advisory committee meeting and that the Farmer's Market will be opening on May 3.

13. Village Reports:

- a) President...Shawn mentioned the New Order presentation on Monday, at 6:30 pm; negotiations have concluded with Village union staff for another three years; and the new well site is moving forward.
- b) Staff Support Update...Donna is working on a web cam for the bridge project.

13. Chairman's Report: None

14. Non-Arranged Citizen Participation: None

15. Adjournment: Dick motioned to adjourn at 8:45 pm, Rich seconded. Meeting adjourned.