

**VILLAGE OF DEXTER  
OUTDOOR SEATING PERMIT APPLICATION**

Date Received: \_\_\_\_\_

Receipt #: \_\_\_\_\_

**Fee: \$25.00 (first submittal only) (Annual submittal of updated insurance REQUIRED)**

**CHECK ONE:**

FIRST SUBMITTAL \_\_\_\_\_

SUBSEQUENT SUBMITTAL \_\_\_\_\_

\_\_\_\_\_  
Property Address \_\_\_\_\_ Tax Code I.D. \_\_\_\_\_ Zoning District \_\_\_\_\_

\_\_\_\_\_  
Property Owner, Address, City, State, Zip \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_  
Applicant, Address, City, State, Zip \_\_\_\_\_ Phone \_\_\_\_\_

**Application Procedure (application must complete upon submittal):**

- \_\_\_\_\_ 1. Date Special Land Use Permit was granted approval by the Village Council: \_\_\_\_\_  
(Date)
- \_\_\_\_\_ 2. List Conditions placed on the special land permit:  
a. \_\_\_\_\_  
b. \_\_\_\_\_
- \_\_\_\_\_ 3. Has the Village notified you over the past year indicting failure to comply with the conditions or requirements of the special land use permit?
- \_\_\_\_\_ 4. Include a copy of a policy or certificate of insurance, in an acceptable amount to the village, including workers compensation, naming the village as an additionally insured.
- \_\_\_\_\_ 5. If alcohol is served outside of the building must provide a copy of the liquor liability policy or certificate of insurance naming the village as an additionally insured.
- \_\_\_\_\_ 6. Provide a completed copy of the Village Hold Harmless Application.
- \_\_\_\_\_ 7. Applicant must provide photographs, drawings, or manufacturers brochures fully describing the appearance of the proposed tables, chairs, umbrellas, etc.
- \_\_\_\_\_ 8. Applicant must provide any information on conditions that have changed, i.e. location, furniture, hours, etc.
- \_\_\_\_\_ 9. Are you requesting to leave the outdoor seating furniture outdoors overnight? If so, please provide reasoning.
- \_\_\_\_\_ 10. What are your proposed hours of operation?

By signing the application you are acknowledging that the Village of Dexter has the right to deny, revoke or suspend an outdoor seating permit if the permittee has failed to correct violations of the outdoor seating permit within the time specified on the violation notice.

By signing the application you are agreeing to comply with the rules and regulations set forth in Section 8.11.B.27.

\_\_\_\_\_  
Owner's Signature \_\_\_\_\_ Date

\_\_\_\_\_  
Applicant's Signature \_\_\_\_\_ Date

**FOR OFFICE USE ONLY**

REVIEWED BY: \_\_\_\_\_

Date \_\_\_\_\_ Approval

\_\_\_\_\_ Denial

**APPROVAL STAMP**

REASONS FOR APPROVAL:

**APPROVAL OF THIS PERMIT authorizes the applicant to utilize outdoor seating from:  
April 1, \_\_\_\_\_ – March 31, \_\_\_\_\_.**

REASONS FOR DENIAL: