

DEXTER VILLAGE PARKS COMMISSION

March 18, 2008

Regular Meeting

Alan Green called the meeting to order at 7:08 P.M. at the Village Offices, 8123 Main Street, 2nd Floor.

Present: Green, Jovanelly, Henkemeyer, Kepler and Semifero

Absent: Coy

Have one vacancy.

Approval of the Minutes- February 19, 2008 Regular Meeting minutes. – Approved.

Moved Henkemeyer to approve the minutes as submitted, support Kepler.

Voice Vote: Unanimous Motion Carried

Approval of the Agenda – Approved as submitted.

Moved Kepler to approve as submitted, support Jovanelly.

Voice Vote: Unanimous Motion Carried

Public Hearings

None

Citizens Wishing to Address the Commission

None

Reports and Communications

A. Chair.

a. Mill Pond Park Planning Update. The group has developed a mission statement containing five specific goals. The five specific goals will be used to guide the design specifications for the group and consultant. A copy will be sent out to the Park Commissioners. Request were sent out to twelve engineering firms and received back seven qualification statements. From the seven it was narrowed down to three candidates, which will be interviewed on Tuesday, March 25 from 4pm-6pm at Copeland. The firms will be presenting their qualifications and projects they have previously completed along with a projected cost sheet for this project.

B. Commissioners and Ex Officio. No comments.

C. Community Development Officer Report – Included in packet.

a. Play Court Project Update. The plan will also include the relocation of three pine trees that are located where the play court will be located. It was also decided that the court will include four basketball nets.

b. Vacancy Update. Bishop will place notification in the Dexter Leader.

Old Business

A. Resolution of Support for Phase 1 and Phase 2 of HCMA trail – Recommendation on potential pledge to the project. No update.

B. 2008-2013 Capital Improvements Plan final worksheets. The priority status of urgent given to the Mill Pond Park Project Worksheet does not meet the criteria established by the Planning Commission. Based on this information the priority status will be changed to important.

Green makes a motion to recommend the Parks Commission Approval of the CIP be Accepted by the Planning Commission for the fiscal years 2008-2013, support Henkemeyer.

Voice Vote: Unanimous Motion Carried

- C. Smith Woods Title Commitment Update. Attorney stated it would be legal to donate the property to Washtenaw County. There are no known living relatives of Mr. and Mrs. Smith to ask for support of this decision.

Kepler makes a motion, after review of the deed and title information pertaining to the Smith Woods property, the Parks commission recommends that the Village Council donate the Smith Woods property to the Natural Areas Preservation Program for the following reasons:

1. One large preserve owned, managed and maintained by the County.
2. No need for a sign variance. (Sign variance must be obtained by the Village if we own the property, County is exempt).
3. The property would be managed by qualified professionals (naturalists, foresters, etc) at the County.
4. The property would be a preserve in perpetuity.
5. The property would potentially be used more because it would be advertised by the County and on County maps.
6. The Village does not have adequate funding to properly manage the property and the property has not been a priority of the Village.

It is also recommended the Village Attorney include in the donation agreement with the County that a deed restriction be placed on the property requiring that the property remain parkland into perpetuity and that the Smith Family be recognized for their donation, support Henkemeyer.

Voice Vote: Unanimous

Motion Carried

Old Business

- A. Ryan Drive Traffic Calming and Pedestrian Crossing Proposal. Based on the width of the street a one-sided solution will be needed. The total cost would be around \$25,000, with \$18K being construction cost and the other \$3K+ being design costs.

Henkemeyer makes a motion to council to authorize the design cost of \$3,325 out of the street fund for the proposed design services for the Ryan Drive traffic calming and pedestrian crossing proposal, to be completed by Midwestern Consulting, support Jovanelly.

Voice Vote: Unanimous

Motion Carried

- B. Park Equipment Inventory – Included in the packet. Also, listed is the condition of each item, allowing the commission to begin a list of items that need replacement. This will be put into a larger spreadsheet that will identify what's desirable in each location and match it with what is already located in the park. Will also add a section for play equipment inventory.

- C. Spring Tree Planting. We have a budget of 3K, which will allow for the purchase of eight trees.

Green makes a motion that the Commission wants to have eight trees purchased and planted in Community Park, support Kepler.

Voice Vote: Unanimous

Motion Carried

- D. Park Survey Results. In packet, will use information in conjunction with the Master Plan.

- E. Play Equipment Purchase.

Kepler makes a motion that the Parks Commission recommends GameTime Recreation supplier to provide the Parks Commission with the following equipment because GameTime provides the style, type and specifications for the unique equipment that the Parks Commission has chosen for Community Park: Spring Toys, Teeter Saw, Grills, Basketball court Equipment, Tennis backboard and Fun Hoops, support Green.

Voice Vote: Unanimous

Motion Carried

Citizens Wishing to Address the Commission

None

Proposed Business For Next Meeting

- A. Community Park Play Court
- B. Recreation Plan
- C. Mill Creek

Adjournment

Moved Kepler to adjourn the meeting at 8:59 P.M., support Jovanelly.
Voice Vote: Unanimous Motion Carried

Respectfully Submitted,

Karen Jovanelly
Parks Commissioner

Filing Approved 4-15-08